

**Durham PreK Governance Committee Meeting NOTES**  
 Jim and Carolyn Hunt Early Childhood Resource Center  
 May 23, 2019 (9:30am – 11:30am)

**In Attendance:** Marsha Basloe, Leigh Bordley (by phone), Linda Chappel, Cathy Collie-Robinson, Drew Cummings, Herbert Davis, Wendell Davis, Iheoma Iruka, Olive Joyner, Alex Livas-Dlott, Michelle Lyn, Beth Messersmith, Melinda Rodriguez, Darnella Warthen, and Jameka Wells

**Absent:** Peggy Ball, Laura Benson, Terry David, Anna Gassman-Pines, Wykesia Glass, Nakia Hardy, Karen McLeod, Ben Rose and Katharine Smith

WHAT	NOTES
Welcome and Introductions	<ul style="list-style-type: none"> <li>● Linda Chappel welcomed committee members.</li> <li>● Committee members briefly introduced themselves to the group.</li> </ul>
Review Agenda and Meeting Notes*	<ul style="list-style-type: none"> <li>● Committee members reviewed the agenda and March 15, 2019 meeting notes.</li> </ul>
<b>Action Taken</b>	<ul style="list-style-type: none"> <li>● <b>Voting committee members approved March 15, 2019 meeting notes.</b></li> </ul>
Review By-Laws* and Conflict of Interest Policy*	<ul style="list-style-type: none"> <li>● Updated the by-laws and conflict of interest policy with the agreed upon changes from the last meeting.</li> <li>● Conflict of Interest Policy will be signed every year by members.</li> <li>● By the next scheduled meeting, we should have a signed statement by every member of Governance.</li> </ul>
<b>Action Taken</b>	<ul style="list-style-type: none"> <li>● <b>Members reviewed and signed the conflict of interest policy.</b></li> </ul>
Governance Officer Nominations and Election <input type="checkbox"/> Chair <input type="checkbox"/> Vice-Chair <input type="checkbox"/> Secretary	<ul style="list-style-type: none"> <li>● Nominated officers:               <ul style="list-style-type: none"> <li>○ Chair → Dr. Iheoma Iruka</li> <li>○ Vice-Chair → Leigh Bordley</li> <li>○ Secretary → Dr. Wykeshia Glass</li> </ul> </li> <li>● All nominated members accepted their nomination.</li> <li>● Final call for any additional nominees.</li> </ul>
<b>Action Taken</b>	<ul style="list-style-type: none"> <li>● <b>Committee members approved the slate of nominated officers.</b></li> </ul>

<p>Career Expo and Durham PreK Logo</p>	<ul style="list-style-type: none"> <li>● June 1st we are having a PreK and Early Care Career Expo. <ul style="list-style-type: none"> <li>○ This event is not a job fair.</li> <li>○ Goal is to provide information on educational opportunities to people interested in becoming early childhood educators.</li> </ul> </li> <li>● Working with Kompleks Creative to create Durham PreK logo. Showed members the Durham PreK logo. <ul style="list-style-type: none"> <li>○ Outreach will include promotional items with Durham PreK logo, such as T-Shirts and magnetic clips.</li> </ul> </li> <li>● Working on toll free number for Durham PreK.</li> </ul>
<p>Durham PreK Child Selection*</p>	<ul style="list-style-type: none"> <li>● Alex presented the braided funding model. The overall goal is to bring all programs to the same high standard.</li> <li>● Durham PreK will align priorities for selection of children with the NC Pre-K and CCSA Scholarship programs.</li> <li>● Priority will be given to the following groups: <ul style="list-style-type: none"> <li>○ Children experiencing homelessness</li> <li>○ Children with special needs</li> <li>○ Children of military families</li> <li>○ Children with limited English proficiency</li> <li>○ Children of teen parents</li> </ul> </li> <li>● Durham PreK funded spaces will help create more economically diverse classrooms by opening access for families with income over 100% FPL to enroll.</li> <li>● Durham Public Schools get Title I dollars, county sales tax, other assorted federal dollars for children with special needs. Additionally, DPS has NC Pre-K classrooms. The long term goal is for DPS to expand the number of 4-year old seats they offer.</li> <li>● For PreK enrollment, we have about 800 applications and we are looking for another 300 applications.</li> <li>● To increase applications we have tables at various locations, community events, and working with Moms Rising on advertising along with other parent groups.</li> <li>● What can be some of the reasons why families are not enrolling? <ul style="list-style-type: none"> <li>○ Transportation issues</li> <li>○ Misconception that preschool isn't free for most families</li> <li>○ ICE concerns</li> <li>○ The application can be a barrier because it asks for sensitive information</li> <li>○ Before and after care - working parents often need wrap care to accommodate work schedules</li> </ul> </li> <li>● Perhaps having a disclaimer saying the information provided, "will not be shared" will help with fear about providing sensitive information.</li> </ul>

	<ul style="list-style-type: none"> <li>● Our goal is to draw down as many other dollars as possible. Constantly trying to grow our capacity.</li> <li>● Classrooms have to meet standards for quality.</li> <li>● We have an established cap on the number of children enrolled from families with incomes at 300% of FPL and paying on the sliding scale.</li> <li>● For the July meeting we will have a better sense of seats filled. It will allow us to do a better analysis of our selection criteria.</li> <li>● Families and children experiencing toxic stress and foster care should have priority selection. <ul style="list-style-type: none"> <li>○ High ACEs score referral or a foster care referral from a provider or DSS. Fast track for referrals.</li> </ul> </li> <li>● Resources that could go towards transportation <ul style="list-style-type: none"> <li>○ Public housing</li> <li>○ Public transportation vouchers</li> <li>○ Opportunity for Durham Public Schools and Housing Authority to have a conversation about transportation</li> <li>○ We need to explore every option as we continue to build this system</li> </ul> </li> <li>● Initial application selection process will occur mid-June.</li> <li>● For Durham PreK spaces we may want to hold some spaces for families that fall within the sliding scale because families with income between 200 and 300% FPL are not eligible to be enrolled in many programs.</li> </ul>
<b>Action Taken</b>	<ul style="list-style-type: none"> <li>● Next meeting we will revisit the braided funding model; we will also present and review the Durham Public Schools model at a later date.</li> <li>● Children of teen parents - remove criteria of pursuing HS diploma or GED.</li> <li>● Combine priority sections for Durham PreK selection process with additional priority given to children in foster care. Introduce priority for high ACEs score referrals from mental health agencies after revisiting selection process. Consideration to adding first come, first serve in selection process. Motion to accept, but to be revisited after the first round of child selection.</li> <li>● Motion to revisit the selection process at July Governance meeting after the first round of child selections and with more application data available to review.</li> </ul>
Summary and Adjournments	<ul style="list-style-type: none"> <li>● Durham PreK Teacher Assistant salaries deferred to July agenda</li> <li>● Revisit and review Durham PreK child selection</li> <li>● Deeper understanding of DPS funding and other funding streams</li> <li>● Revisit the budget</li> </ul>

*\* Agenda items with handouts*

**Next Governance Committee Meeting: July 25, 2019 ~ 9:30am – 11:30am**