

Durham PreK Provider Application Addendum Rubric

Reviewer Name: _____

Provider Name: _____

Star Rating: _____
(must be 5 stars to qualify)

Application Standards	Points Scale	Points Earned	Notes
Site Information and Location			
Site located in Durham County geocode, without any currently publicly funded spaces.	YES NO	5 pts 0 pts	
Program Standards			
NAEYC Accredited	YES NO	6 pts 0 pts	
AdvancED/Cognia Accredited	YES NO	3 pts 0 pts	
Accredited by National Accreditation Commission for Early Care and Education Programs	YES NO	3 pts 0 pts	
Open/pending investigations by DCDEE	If yes, please describe nature of investigation in notes section.		
Staff Support and Development			

Durham PreK Provider Application Addendum Rubric

<p>Director has CLASS observer certification <i>(Only award points if CLASS certified observer card with Director's name is provided.)</i></p>	<p>YES NO</p>	<p>5 pts 0 pts</p>		
<p>Site uses CLASS for teacher training, coaching and/or professional development <i>(Only award points if completed CLASS score report, notes or evidence of using CLASS reports for teacher training, coaching and PD is provided.)</i></p>	<p>YES NO</p>	<p>2 pts 0 pts</p>		
<p>Site has an employee handbook</p>	<p>YES NO</p>	<p>1 pt 0 pts</p>		
<p>Site has new teacher training and/or teacher mentoring plan <i>(Only award points if <u>completed</u> new teacher training or mentoring plan is included. It should include descriptions and specific training objectives.)</i></p>	<p>YES NO</p>	<p>2 pts 0 pts</p>		
<p>Site has procedures that ensure that all staff are evaluated at least annually by an appropriate supervisor <i>(Only award points if there is a copy of a <u>completed</u> teacher annual evaluation included in the application.)</i></p>	<p>YES NO</p>	<p>2 pts 0 pts</p>		
<p>Site creates professional development plans for every teacher <i>(Only award points if there is a copy of a <u>completed</u> teacher PD plan provided.)</i></p>	<p>YES NO</p>	<p>2 pts 0 pts</p>		
Nutrition				

Durham PreK Provider Application Addendum Rubric

Site currently participates in CACFP	YES NO	3 pts 0 pts		
Classroom and Family Support / Additional Program Information				
Number of selected family engagement strategies site currently uses <i>(Count the number of strategies checked and confirm that each strategy checked is incorporated into their family engagement plan. Only count strategies that are included in the plan.)</i>	13+ strategies 9-12 strategies 5-8 strategies 0-4 strategies	3 pts 2 pts 1 pt 0 pts		
Teachers and staff partner with families to create meaningful connections that establish and maintain systemic, ongoing, two-way communication <i>(Only award points if there is evidence provided of two-way communication with parents.)</i>	YES NO	1 pt 0 pts		
Teachers and staff engage with families to gain knowledge of children’s culture, home language, interests, needs and concerns that can be used to guide planning for classroom learning experiences, assessment and/or communication <i>(Only award points if there is evidence provided, such as intake documentation.)</i>	YES NO	1 pt 0 pts		

Durham PreK Provider Application Addendum Rubric

<p>Site promotes meaningful interactions between teachers and parents by planning regular events to bring families and school staff together for positive interaction, taking into account parents'/guardians' schedule and availability</p> <p><i>(Only award points if there is evidence provided, such as a parent sign-in or event informational flyer.)</i></p>	<p>YES NO</p>	<p>1 pt 0 pts</p>		
<p>Site encourages leadership roles by including families as members and active participants in the school's governing or advisory groups and in planning and activities</p> <p><i>(Only award points if there is a copy of evidence, such as an agenda from a governing meeting with a sign-in sheet that includes parents.)</i></p>	<p>YES NO</p>	<p>1 pt 0 pts</p>		
<p>Number of selected transition strategies site currently uses</p> <p><i>(Count the number of strategies checked and confirm that each strategy checked is incorporated into their transition plan. Only count strategies that are included in the plan.)</i></p>	<p>6+ strategies 3-5 strategies 0-2 strategies</p>	<p>2 pts 1 pt 0 pts</p>		
<p>Number of strategies used to support Dual Language Learners and their families</p> <p><i>(Count the number of strategies answered "yes" in the DLL application section and confirm that each strategy marked "yes" is incorporated into their DLL plan. Only count strategies that are included in the plan.)</i></p>	<p>5+ strategies 3-4 strategies 0-2 strategies</p>	<p>2 pts 1 pt 0 pts</p>		

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<p>The lead teacher designated to work in the Durham PreK classroom holds a BK license or provisional license (Lateral Entry/Residency Model).</p>	<p>YES NO</p>	<p>1 pt 0 pts</p>	
<p>Site has a plan for supporting children with unique needs and challenging behaviors and their families.</p>	<p>YES NO</p>	<p>2 pts 0 pts</p>	
	<p>TOTAL POINTS EARNED <i>(out of 48 possible points)</i></p>		<p>*This rubric will help determine Durham PreK provider application semifinalists. *Each semifinalist will have at least two site visits. The semifinalist site visit(s) will include review and verification of documents, credentials, program plans (Family Engagement, Transition, Dual Language Learners and supporting students with unique needs/challenging behaviors), staff compensation and a CLASS® assessment by a certified CLASS® observer. *Semifinalist application scores, site visit rubric scores and CLASS® scores will inform finalist decisions.</p>

Additional Notes

